



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, JULY 5, 2018**

The regular meeting of the Benbrook City Council was held on Thursday July 5, 2018 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich, Mayor
Renee Franklin
Larry Marshall
Rickie Allison
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Jim Hinderaker, Assistant City Manager
Joanna King, City Secretary
Bennett Howell, Public Services Director
Chelsea Nelson, City Planner

Others Present:

Sherri Newhouse, Finance Director
Rick Overgaard, Finance Director
Bill Smith
Dan Tully
Thomas Torlincasi
Jeremy Rodgers, Boy Scout Troop 499
Zachary Rodgers, Boy Scout Troop 499
and 3 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Jerry Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Pastor Todd Pylant of First Baptist Church of Benbrook.
The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the regular meeting held June 21, 2018

Motion by Dr. Marshall, seconded by Ms. Franklin to approve the minutes of the regular meeting held June 21, 2018.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. REPORTS FROM CITY MANAGER

A. GENERAL

G-2356 Authorize Interlocal Agreement with Benbrook Water Authority for Street Cut Repair Services

Bennett Howell gave the following report: The Benbrook Water Authority (BWA) is responsible for repairing streets when a water or sewer line failure under a street. These street repairs are commonly referred to as "street cuts". In lieu of having BWA contract with an outside contractor, the City of Benbrook has repaired street cuts for the BWA through an Interlocal Agreement (ILA) since 2000.

The term of the proposed ILA is for one year, beginning October 1, 2018 and ending September 30, 2019. The repair cost is \$8.91/square foot, which is identical to last year.

BWA street cuts constitute approximately 15% of the total street cuts repaired by the City each year. Because of the economies of scale associated with the City completing street cuts, the repairs are easily absorbed into the City's work load without significantly affecting operations.

Motion by Ms. Franklin, seconded by Mr. Washburn to approve the Interlocal Agreement with the Benbrook Water Authority for street cut repair services.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

G-2357 Authorize Interlocal Agreement with Benbrook Water Authority for Residential Refuse and Storm Water Utility Fee Billing and Payment Collection Services

Bennett Howell gave the following report: Through an Interlocal Agreement (ILA), the City of Benbrook contracts with the Benbrook Water Authority (BWA) to bill and collect residential refuse and storm water utility accounts. Because the BWA already bills these customers for water and sewer service, an economy of scale is created that benefits the City, the Authority, and ultimately the citizens of Benbrook.

The proposed ILA establishes a reimbursement to the BWA of 49.58 cents per bill. This amount is identical to last year.

In addition, the City is assessed its proportionate share of the credit card processing fee for residents paying with credit cards. BWA processes credit card payments through a merchant services provider. The provider charges a percentage (normally between 1.5% and 3%) on each transaction based on the type of card and type of transaction.

The term of the proposed ILA is one year, beginning October 1, 2018 and ending September 30, 2019.

Motion by Mr. Allison, seconded by Mr. Sauma to authorize the Interlocal Agreement with the Benbrook Water Authority for residential refuse and storm water utility fee billing and payment collection services.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

V. INFORMAL CITIZEN COMMENTS

Mayor Dittrich recognized two members of Boy Scout Troop 499: Jeremy Rodgers is working on his Citizenship in the Community badge and Zachary Rodgers is working on both his Citizenship in the Community and Communications badges.

Thomas Torlincasi spoke to City Council regarding issue with an outside Police Agency acting within the City of Benbrook.


VI. COUNCIL MEMBER AND STAFF COMMENTS

VII. ADJOURNMENT

Meeting adjourned at 7:47 p.m. followed by a worksession to discuss:

1. Municipal Complex Needs Assessment Study
2. Initial discussion of FY 2018-2019 Budget

APPROVED:



Jerry B. Dittrich, Mayor

ATTEST:



Joanna King, City Secretary