



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, MAY 3, 2018**

The regular meeting of the Benbrook City Council was held on Thursday May 3, 2018 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich, Mayor  
Renee Franklin  
Larry Marshall  
Rickie Allison  
Jim Wilson  
Mark Washburn  
Ron Sauma

Also Present:

Andy Wayman, City Manager  
Joanna King, City Secretary  
Bennett Howell, Public Services Director  
Alex Busken, Management Analyst

Others Present:

Bill Smith  
Members of Saints of Sovereignty Motorcycle Club  
Lisa Murray, Benbrook Elementary  
Shelly Mayer, Principal Benbrook Elementary  
Isabel Shirley, Westpark Elementary  
Susan Hill, Principal Westpark Elementary  
Mikki McCoy, Benbrook Middle High School  
Richard Penland, Principle Benbrook Middle High School  
Vincent Gil, Western Hills High School  
Keri Flores, Principal Western Hills High School  
Valorie Bedford, Principle Waverly Park Elementary  
and approximately 20 other citizens

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Jerry Dittrich.

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation given by Shawn Godfrey, Chaplin of Saints of Sovereignty Motorcycle Club.  
The Pledge of Allegiance was recited.

**III. MINUTES**

**1. Minutes of the regular meeting held April 19, 2018**

Motion by Dr. Marshall, seconded by Ms. Franklin to approve the minutes of the regular meeting held April 19, 2018.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**IV. PROCLAMATION, RECOGNITION, AWARD**

**1. Proclamation – Motorcycle Safety Awareness Month**

Mayor Dittrich read and presented a Proclamation designating May as Motorcycle Safety Awareness Month to members of the Saints of Sovereignty Motorcycle Club.

**2. Proclamation – Teachers of the Year for schools serving Benbrook students**

Mayor Dittrich presented proclamations honoring the Fort Worth ISD Teachers of the Year for the schools serving Benbrook Students. Those outstanding teachers are:

Lisa Murray, Benbrook Elementary  
Martha Alvarez, Waverly Park Elementary  
Isabel Shirley, Westpark Elementary  
Mikki McCoy, Benbrook Middle High School  
Sara Tipton, Leonard Middle School  
Vincent Gil, Western Hills High School

**V. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL**

**CC-2018-05 Accept resignation from Patricia Hall, Place 7 on Benbrook Economic Development Corporation Board of Directors and determine method of replacement**

Motion by Mr. Allison, seconded by Mr. Washburn to accept the resignation from Patricia Hall, Place 7, Benbrook EDC Board of Directors.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**VI. REPORTS FROM CITY MANAGER**

**A. GENERAL**

**G-2350 Approve Interlocal Agreement with Tarrant County for 2018 Asphalt Overlay Program**

Bennett Howell gave the following report: For a number of years, Tarrant County Precinct Number 1 has assisted the City of Benbrook with its annual street overlay program. Without this assistance, the overlay program would be significantly more expensive.

For fiscal year 2017/2018, \$250,000 was budgeted for this program. Under the Interlocal Agreement, Tarrant County will furnish labor and equipment necessary to overlay various streets throughout the City with two inches of asphalt. The City pays for the materials, prepares the streets and provides traffic control. This year's program will overlay approximately 1.63 miles of streets.

Motion by Ms. Franklin, seconded by Mr. Sauma to approve the Interlocal Agreement with Tarrant County for the FY 2017/2018 Asphalt Overlay Program.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**G-2351 Approve Agreement with Fort Worth ISD to upgrade Field 1 in Dutch Branch Park to be used for girls' softball**

Bennett Howell gave the following report: The Fort Worth Independent School District (FWISD) has requested to upgrade Field 1 to meet UIL requirements for girl's high school softball. Currently, FWISD buses the softball team to other facilities for practice and games. The Benbrook City Council approved a similar agreement on June 4, 2015, for a FWISD baseball facility near Field 1. The City of Benbrook, Benbrook Youth Baseball and Softball Association (BYBSA) and FWISD have reached an agreement (sublease) to upgrade and share Field 1.

The FWISD plans to construct the previously approved baseball field complex and upgrade Field 1 this summer. All construction timelines and costs are the sole responsibility of the FWISD. The softball field upgrade will be similar to what is available at other FWISD high schools. The FWISD will be responsible for maintenance and all other associated costs (water, electricity, etc.).

FWISD and BYBSA will share the softball field. Scheduling conflicts should be minimal since FWISD and BYBSA playing schedules seldom overlap.

The term of the proposed lease ends on April 10, 2028. The sublease is subject to final approval by the Corps of Engineers.

Motion by Dr. Marshall, seconded by Mr. Washburn to approve the sublease agreement with the Fort Worth Independent School District to upgrade Field 1 to be shared by Benbrook Middle/High School and Benbrook Youth Baseball and Softball Association.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**B. CONTRACT**

**C-314 Award Engineering Contract to Freese and Nichols for the Clear Fork Emergency Access Bridge Project**

Bennett Howell gave the following report: On December 16, 2016, Benbrook City Council approved an engineering contract with Freese and Nichols for a conceptual design and cost estimate for an emergency access bridge where the Clear Fork Trinity River crosses under I-20. The bridge will be located on the north side I-20 and connect the I-20 service road to Bellaire Drive South

In order for the project to move forward, detailed engineering plans must be prepared. Staff proposes engaging Freese and Nichols to complete final engineering design to construct the emergency access bridge with the following characteristics:

- The project will not interfere with the I-20 lane widening project proposed between Bryant Irving Boulevard and Winscott Road.
- The City of Fort Worth will enter into an Interlocal Agreement with the City of Benbrook for a license agreement. The Benbrook City Council approved the Interlocal Agreement on April 5.
- The one-lane, emergency access bridge will be gated at both sides, have one approximately 15-foot wide emergency vehicle travel lane, not be designed to accommodate bicycles, pedestrians or public vehicles, not be designed to be expanded or altered and will be signed "Emergency Access Only".
- Gate access on the one-lane emergency access bridge will be controlled with Knox box or other secured system, which will only permit emergency access vehicles to utilize the bridge.
- Benbrook will own and maintain the bridge.

The cost of the engineering design is \$276,830. The design process will take approximately 12 months, depending on the regulatory review process. Once the engineering design (construction plans) are completed, construction bids will be solicited. After City Council awards the construction bid, construction should start in late 2019 and take approximately 12 months to complete.

Motion by Mr. Wilson, seconded by Dr. Marshall to approve the engineering contract with Freese and Nichols for the Clear Fork Emergency Access Bridge in the amount of \$276,830.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

### **C-315 Award contract to Stoic Civil Construction for the Plantation West Drainage Improvements**

Bennett Howell gave the following report: The Plantation West Drainage Project is part of the Capital Improvement Program annually approved and updated by the City Council. The project protects two existing bridge assets located on Chapin

Road west of Mary's Creek Drive and on Dawn Drive west of Mary's Creek Drive. The Chapin Road bridge repair includes adding gabions on the downstream side of the bridge to prevent water from undermining the bridge, weakening its structural integrity. The Dawn Drive bridge repair includes removing the wingwalls on the upstream side of the bridge and constructing modular block walls to prevent water from undermining the bridge. The project also includes replacing damaged fencing and sodding the disturbed areas. Construction is anticipated to take about 90 days.

Bids were received and opened on April 11, 2018. Stoic Civil Construction submitted the low bid of \$466,980. Stoic Civil Construction has performed in an acceptable manner on past Benbrook projects, including the Timberline Drainage Project, Winding Way Drainage Project and the Springbranch Drainage Project.

The Storm Water Utility will fund this project.

Motion by Ms. Franklin, seconded by Mr. Sauma to award the contract to Stoic Civil Construction for the Plantation West Drainage Improvements for \$466,980 to be funded from the Storm Water Utility Fund.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**VII. INFORMAL CITIZEN COMMENTS**

**VIII. COUNCIL MEMBER AND STAFF COMMENTS**


**IX. ADJOURNMENT**

Meeting adjourned at 8:15 p.m.

APPROVED:

  
Jerry B. Dittrich, Mayor

ATTEST:

  
Joanna King, City Secretary