



**MEETING MINUTES
BENBROOK ECONOMIC DEVELOPMENT CORPORATION
Board of Directors
REGULAR MEETING
January 17, 2016
Benbrook City Hall**

I. CALL TO ORDER

The Regular Meeting of the Benbrook Economic Development Corporation Board of Directors was called to order at 7:30 p.m. Tuesday, January 17, 2017, in the Benbrook City Council Chambers, located at 911 Winscott Road, Benbrook, Texas. The presiding officer was President Kent Williams. A quorum was present, including:

Kent Williams, President
David Hafer, Vice President
Michelle Cole, Secretary
Michelle Thomas, Place 3
Julia Nova, Place 4
Gary Crowell, Place 6
Patricia Hall, Place 7

Staff Present:

Cathy Morris, ED Director
Hillary Cromer, Recording Secretary
Donna Savage, Staff

II. ACTION ITEMS

1. Approve Minutes of Regular Meeting of December 19, 2016 – Mr. Hafer made a motion to approve the Benbrook Economic Development Corporation Regular Meeting Minutes of December 19, 2016 as submitted. Mr. Crowell seconded the motion. President Kent Williams called the vote and the motion carried 4-0 with Ms. Cole abstaining.

III. ACTION ITEMS

1. Oaths of Office – Reappointed BEDC board members including Michelle Cole, Place 2, and Gary Crowell, Place 6 took the Oath of Office to serve a two year term ending January 2019. In addition, newly appointed BEDC Board of Directors including Michelle Thomas, Place 3, and Julia Nova, Place 4, took the Oath of Office. Ms. Thomas is to serve a one year term completing the 2016-2019 term and Ms. Nova is to serve a two year term ending January 2019.

2. Election of 2017 Officers (President, Vice President, and Secretary) – President Kent Williams requested nominations for 2017 BEDC board president. Mr. Crowell nominated current President Williams to serve as the 2017 BEDC board president. Ms. Hall seconded the motion. President Kent Williams called the vote and motion carried 6-0 with himself abstaining.

President Williams requested nominations for 2017 BEDC board Vice President. Ms. Cole nominated Mr. Hafer to serve as the 2017 BEDC board Vice President. Mr. Crowell seconded the motion. President Williams called the vote and motion carried 7-0.

President Williams requested nominations for 2017 BEDC board Secretary. Mr. Hafer nominated Ms. Cole to serve as the 2017 BEDC board Secretary. Ms. Hall seconded the motion. President Williams called the vote and motion carried 7-0.

3. Approve Interlocal Agreement for Wastewater Construction Services (NW Winscott Sanitary Sewer) - Ms. Morris gave a report explaining the history of the NW Winscott Addition, project progress, terms of the Interlocal Agreement with the Benbrook Water Authority, and next steps/timeline for the completion of the project. Ms. Morris then recommended that the Benbrook Economic Development Corporation Board of Directors approve the Interlocal Agreement (ILA) for Wastewater Construction Services (NW Winscott Sanitary Sewer) with the Benbrook Water Authority, and direct staff to seek approval from City council prior to forwarding the ILA to the Authority for final approval and execution.

Ms. Hall motioned to approve the Interlocal Agreement (ILA) for Wastewater Construction Services (NW Winscott Sanitary Sewer) with the Benbrook Water Authority. Mr. Hafer seconded the motion. President Williams called the vote and motion carried 7-0.

IV. DIRECTOR'S REPORT

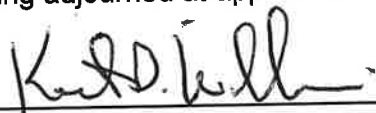
1. Financial Report/Sales Tax Report – Ms. Cromer presented a three-year comparison of sales tax revenues for the months of October, November, and December. Staff also reported revenue for December 2016. Ms. Cromer then gave a financial report regarding assets held by the BEDC as of December 31, 2016, including monies spent to-date on various projects, and funds available. No action necessary.

2. Public Reminder - Ms. Morris reminded the public of the change of date for the next EDC board meeting to February 21, 2017.

V. INFORMAL CITIZEN COMMENTS – None

VI. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 7:45 p.m.



Presiding Officer

ATTEST:



Attesting Officer