



**MINUTES  
OF THE  
REGULAR MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, JANUARY 5, 2017**

The regular meeting of the Benbrook City Council was held on Thursday January 5, 2017 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich  
Renee Franklin  
Larry Marshall  
Rickie Allison  
Jim Wilson  
Mark Washburn  
Ron Sauma

Also Present:

Andy Wayman, City Manager  
Joanna King, City Secretary  
Jim Hinderaker, Assistant City Manager  
Sherri Newhouse, Finance Director

Others Present:

Alex Buskin, Management Analyst  
Maddie Schwartz, Accountant  
Bill Smith  
Dennis Lindgron  
Lynette Spence  
Tammi Cauthern  
and 5 other citizens

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation given by Mr. Bill Smith.  
The Pledge of Allegiance was recited.

**III. MINUTES**

**1. Approve Minutes of the Regular Meeting held December 15, 2016**

Motion by Ms. Franklin, seconded by Dr. Marshall to approve the minutes of the regular meeting held December 15, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**IV. PRESENTATION BY MAYOR AND MEMBER OF CITY COUNCIL**

**CC-2017-01 Make appointment to the NAS Fort Worth JRB Regional Coordination Committee (RCC)**

Motion by Mr. Wilson, seconded by Mr. Washburn to appoint Dr. Larry Marshall as the voting representative to the NAS Fort Worth JRB Regional Coordinating Committee.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**V. REPORTS OF CITY MANAGER**

**A. GENERAL**

**G-2277 Accept finance report for period ending November 30, 2016.**

Sherri Newhouse gave the following report: General Fund revenues for the month of November were \$1,041,847. Property tax collections were \$532,670. Sales tax collected in October 2016 but received by the City and recognized as revenue in November 2016 was \$204,261 for the month. General Fund revenues collected through the end of November were \$2,283,361 or 13.05% of the budget. General Fund expenditures for the month of November were \$1,616,252. Expenditures through the end of November were \$2,927,128 or 15.57% of the adopted budget.

For the 2016-17 fiscal year-to-date, total General Fund expenditures of \$2,927,128 exceeded General Fund revenues of \$2,283,361 by \$643,767.

Debt Service revenues collected for the month of November 2016 totaled \$23,532; all revenue was from property taxes. There were no Debt Service expenditures for November. Total revenues for 2016-17 in the amount of \$45,882 exceeded total expenditures by \$45,882.

EDC revenues as of November 30, 2016 were \$193,322. Sales tax revenue received by the EDC in November 2016 was \$102,131. EDC expenditures for November were \$67,747. Expenditures for the 2016-17 fiscal year were \$101,211. Revenues for the year exceeded EDC expenditures by \$92,111.

Total revenues received through November 30, 2016 for the Capital Projects Fund were \$185,110 from Stormwater Utility Fees. Total expenditures for the Capital Projects Fund in 2016-17 were \$110,620. November expenses were \$52,068 for the Chapin Road Cross Culvert Project, Van Deman Road Drainage Project, Timberline Creek Drainage Project, Vista Way Project, and Benbrook Boulevard Project. Total revenues exceeded total expenditures by \$74,490.

On November 30, 2016, the City had \$21,107,837 invested at varying interest rates; the EDC had \$6,511,413 available.

Motion by Dr. Marshall, seconded by Mr. Sauma to accept the finance report for the period ending November 30, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**VI. INFORMAL CITIZEN COMMENTS**  
**VII. COUNCIL MEMBER AND STAFF COMMENTS**

Andy Wayman introduced Mr. Jim Hinderaker as the newly appointed Assistant City Manager.


**VIII. ADJOURNMENT**

Meeting adjourned at 7:44 p.m. followed by a worksession to discuss selection process for Boards and Commission Members.

APPROVED:

  
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Jerry B. Dittrich, Mayor

ATTEST:

  
\_\_\_\_\_  
Joanna King, City Secretary